

**HAHIRA CITY COUNCIL**

**WORKSESSION**

**JULY 8, 2013**

**7:30 P.M.**

**COURTHOUSE**

Mayor Wayne Bullard and Council met for a Work session July 8, 2013 with Mayor Wayne Bullard presiding.

**PRESENT:** Councils: Ralph Clendenin, Mayor Pro Tem Cain, Rose Adams, Terry Benjamin, City Manager Jonathan Sumner, Fire Chief Dwight Bennett, Police Chief Terry Davis, and City Clerk Lisa Mashburn. Public Works Director Warren was not present.

**REVIEW/CORRECTIONS OF MINUTES:**

- A.) June 3, 2013 Work Session
- B.) June 6, 2013 Council Meeting

**REVIEW OF BILLS/OVERAGES:**

The Mayor asked if anyone had any questions regarding the bills. Councilmember Adams stated she would like to know about the Boardwalk disbursement to which City Manager Sumner stated that it was for t-shirt for Downtown Development and it was stated that the shirts are selling for \$15.00 each or 3 for \$40.00.

**DISCUSSIONS:**

**LAWSON FARMS DRAINAGE (CITY MANAGER)**

City Manager Sumner stated that he does not have an update at this time. He stated that he had just received an email and that he would send it to Mayor and Council. He stated that he would like to keep on the agenda for Thursday night.

**RICOH SERVICES CONTRACT (CHRIS BROOKERD)**

City Manager Sumner stated at the time the agenda was written he thought Mr. Brookerd would be able to attend the meeting but that he would be available for questions. Sumner stated that Ricoh had reduced the cost for the New Year. He stated that MSOC was needed anymore that there had been problems reaching them and getting help. He stated that we now have a tech in the area that we can contact for help. Sumner stated that the new contract is in the packet and that the price is \$5,000. Sumner stated that he recommends that we renew the contract for \$5,000 and re-evaluate in 2014. Councilmember Adams then asked if Ricoh will be able to help us set up the new tablets. Sumner stated that he will work with Ricoh to set up appointments. It was then stated that he will set up a 9:00 a.m. meeting and a 4: 00 meeting so that we can have two groups.

**TRANSPORTATION ENHANCEMENT SIDEWALK PROJECT UPDATE (TIM INGRAM & KIMBERLY HOBBS)**

City Manager Sumner introduced Tim Ingram (Engineer), Kimberly Hobbs (Grant Administrator) for the TE Sidewalk Project. He also introduced Tamaya Huff the project manager via phone. Tim Ingram stated that he is busy working on the concept report and once completed that Kimberly Hobbs will take over. Tamaya Huff stated that the schedule presented is just an estimated time that it can be move at a quicker pace. Councilmember Clendenin stated that the schedule is ridiculous stated that to not send out bids until 2016 is not acceptable to his constituents. He then asked if it is a GDOT, Federal or local issue and where is the grant delay. He then stated that the grant was approved in 2010 with completion estimated for 2015 and asked how the time was determined. Ms. Huff stated that the timeline is based on similar projects that are the same price and size. She stated that in general it takes about 6-7 years to complete job. City Manager Sumner then asked if anyone else had questions. None noted. Sumner thanked everyone.

#### **MOVED UP FOR DISCUSSION**

#### **FROGTOWN WINERAY AGREEMENT (CITY MANAGER)**

City Manager Sumner stated that the agreement had been passed along to City Attorney and stated that through exchanging of emails he would like authorize the Mayor to sign agreement. Sumner stated that the property is set up as tasting room and that it could be expanded at later date. HE then stated that it needs to be discussed regarding the Alcoholic Beverage Ordinance and Sunday sales or consumption. He stated that the regulatory things need to be changed. Mr. Kritzer owner of the winery stated that there is a Farm Winery Act that was created that is stated statue not local statue. He stated that the City could adopt the Farm Winery Act and that would not open up alcohol sales on Sunday. He stated that it is state statue not a local statue. He then stated that he would help our City Attorney to create ordinance to adopt the Farm Winery Act. Sumner stated that he was not sure if paperwork will be ready for Thursday night and thinks it will need to be on the August agenda and there will need to be three readings. Sumner stated that he would also like to get with Engineer and that we need three quotes for sewer lines. He stated he would like to leave as discussion item so that he can get language for the ordinance and language for the contract. Mayor Pro Tem Cain stated that he would like to see this go out for bids and thinks that we could advertise for two weeks.

#### **TRASH BEING DUMPED ON UNION ROAD (ROSE ADAMS)**

Councilmember Adams stated that she concerned about trash being dumped on Union Road that is not inside the City. She stated that it is unsightly and that we need to call the County Commissioners. Chief Davis stated that he had talked to the Sheriff's department about this also. Councilmember Adams stated that she would like for the Mayor and Council to send a letter to the County Commissioners regarding this issue.

#### **STATUS OF INSPECTION OF THE ODOM BUILDING (COUNCILMEMBER CLENDENIN)**

Councilmember Clendenin stated that he wanted to know the final outcome of the inspection. Chief Davis stated that the inspectors from the City of Valdosta have suggested we have a structural Engineer look at the building. Mayor Pro Tem Cain stated that they are setting up the ladder truck to use for inspection.

#### **REPAIRS TO FIRE HYDRANTS (ROSE ADAMS)**

Councilmember Adams wanted an update on the fire hydrants that had been approved. City Manager Sumner stated that PW Warren is working on the price quotes and should have them at next meeting.

#### **INSTALLATION OF PIPES IN DITCHES (ROSE ADAMS)**

City Manager Sumner stated that PW Warren is working on quotes and that he will forward to Council when he receives them.

**FINANCIAL REPORT FROM DOWNTOWN COORDINATOR (ROSE ADAMS)**

City Manager Sumner stated that the report was forward to Mayor and Council about 10 days ago.

**STATUS OF WEB SITE BIDS (COUNCILMEMBER CLENDENIN)**

City Manager Sumner stated that DCC Dershimer is working with him on RFP and that the draft copy is in front of them for their review. He stated that he would like to have authorization to send out packets and interview for Web site. He then thanked DCC Dershimer for her help on getting the RFP where it needs to be. Councilmember Clendenin stated that he thought they should start with store front and add to it. He stated that we do not want to buy the Cadillac version, start with the VW and add to it.

**REPAIR GAZEBO IN SMITH PARK, NEW ROOF AND REPLACE ROTTEN WOOD (COUNCILMEMBER CLENDENIN)**

City Manager Sumner stated that PW Director Warren was working to get quotes to repair the Gazebo.

**REMOVAL OF 3 TREES IN LAWSON PARK (COUNCILMEMBER CLENDENIN)**

City Manager Sumner stated that PW Director Warren had a quote for \$1400.00 to remove the trees and grind the stumps; copy of quote in packet.

**COST OF REPAIR AND REPAVING NORTH WEST STREET (COUNCILMEMBER CLENDENIN)**

City Manager Sumner stated that the change order is prepared and recommended by t he City Engineer is in packet for review. He stated that we cannot pave over Northwest and the cost will be \$18,509.00. Councilmember Adams then asked about the traffic control amount on the estimate which was \$1753.96. City Manager Sumner stated that he talked to Robert Ramsey and that this price could be reduced to \$900.00 and stated that they would have to have someone at both ends of the street while doing the work.

**GRASS REMOVAL ON SIDE WALK, NELSON STREET BETWEEN 122 AND GRACE-DISCUSSED WITH DONNIE (COUNCILMEMBER CLENDENIN)**

Councilmember Clendenin stated that while riding around on his golf cart that he noticed these problem areas with grass. He stated that PW Director Warren had taken care of it and that he suggested going around town and using grass killer.

**CITY HALL SIGN (MAYOR BULLARD)**

The Mayor stated that he felt we needed a new sign in front of City Hall. He stated that he had a price quote for 6 X 6 sign with larger letters for \$2520.00 from KRS signs and that more information can be spelled out on larger sign.

**LAWSON FAMILY REIMBURSEMENT (MAYOR BULLARD)**

The Mayor stated that per Trey Odom the Lawson Family spent \$1500.00 for surveying, legal and accounting fees and that Mr. Odom feels the Lawson Family should be reimbursed. The Lawson Family spent the money thinking they owned the property. Councilmember Adams stated that she talked to Trey and that he said any expense would be the Lawson Family expense. City Manager Sumner stated that no commitment was rendered to Mr. Odom or Lawson Family. Councilmember Clendenin stated that he felt we should pay half of it. Councilmember Adams

stated that she would like to know what the City has paid for these services. City Manager Sumner stated that approximately \$20,000 in architect fees and approximately \$5,000.0 in attorney fees. Councilmember Adams stated that she felt that Trey Odom should have gone through our City Manager and not the City Attorney.

**DEPARTMENT REPORTS:**

**SPLOST VII AGREEMENT (CITY MANAGER)**

City Manager Sumner stated that he learned valuable information at Savannah Convention regarding SPLOST funds. He learned that SPLOST funds can be used to retire debt service for GEFA debt and have confirmed this with the City Attorney. He stated he recommended including this language in the referendum, but an amount needs to determine. The term of the referendum is six years. Over that time, the City will service debt from the two loans in the amount of \$340,000. He stated that he would suggest this amount come out of the administrative facilities line item, \$170,000 and the parks and recreation line item, \$170,000. This would reduce both line items to \$388,480 and \$230,000. These line items were crafted last year with the intent of spending the bulk of them on the railroad property. He then stated that if SPLOST VII does not pass that we would have to possibly raise rates and pay for out of the proprietary fund.

**FIRE STATION PAINTING—SPLOST VI (CHIEF BENNETT)**

Chief Bennett stated that the new fire station was built in 2005 and that they did not seal the blocks with paint. He stated that they put Thompson Water Seal on the blocks but that it did not fix the problem. He stated with all the rain that it has been having rain come inside the fire station. He stated that he has two estimates for them to review.

**SET JULY COUNCIL MEETING AGENDA**

- Lawson Farms Drainage
- Status of inspection of the Odom Building
- Status of the web site bids
- Lawson Family Reimbursement
- Frogtown Winery Agreement
- Fire Station Painting-SPLOST VI

**SET JULY CONSENT AGENDA**

- Ricoh Services Contract
- Removal of 3 trees in Lawson Park
- North West Street Rehab & Repaving-SPLOST VI
- City Hall Sign

-SPLOST VII Agreement

The Mayor asked for a motion to enter into Executive Session. Councilmember Benjamin made a motion to enter into Executive Session to discuss legal matters and have the Mayor sign the form which was seconded by Councilmember Clendenin. **Mayor Pro Tem Cain, Councilmember Benjamin, Councilmember Clendenin and Councilmember Adams all voted in favor of the motion.**

The Mayor asked for a motion to exit Executive Session into Work Session. Councilmember Adams made a motion to exit Executive session for legal matters which was seconded by Councilmember Clendenin. **Mayor Pro Tem Cain, Councilmember Clendenin, Councilmember Benjamin and Councilmember Adams all voted in favor of the motion.**

**Meeting Adjourned at 8:10 p.m.**

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**Mayor Wayne Bullard**

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**City Clerk Lisa Mashburn**

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